

ONION RIVER COMMUNITY ACCESS MEDIA, INC. (ORCA) **DRAFT**

City Center, 89 Main St., Montpelier, VT 05602

Minutes of Meeting

September 21, 2009 7:30 PM

Present: chairman John Bloch, secretary Esther Farnsworth, treasurer Mike Doyle, Michael Abadi, Bill Doyle, executive director Kenric Kite

Agenda

Approval of minutes of July 20, 2009 meeting

Financial report

Executive director's report

BTOP Grant update

Equipment Request – up to \$900 to purchase of 5 new Flip Video Ultra cameras for Montpelier High School.

Discussion and assignment of work by board for community survey

Discussion of recruiting new board member

Discussion and setting of date for fall annual meeting

Discussion for upcoming budget for 2010

Report of personnel committees work

 Update of policies for organization

 Executive Session to discuss salary raise for staff member.

Old business

New business

Date and time for next meeting

- 1) Minutes approved
- 2) Treasurer's report received: Price has not been given for new accountant's (MGV Associates) charge. Mike Doyle will ask Maureen Garofano about this. Board pleased with ease of reading and clarity of information. Edward Jones account has regained much of the economic slowdown loss. Mike will also ask Maureen about health care recommendations. Full treasurer's report on file.
- 3) Executive director's report: Kenric distributed a very complete written report. Report on file.
- 4) ORCA is tentative recipient of a \$40,000 grant that will be matched with \$10,000 of ORCA's money to create a community computer center at ORCA.
- 5) Approval by board of up to \$900 to purchase 5 new Flip Video Ultra cameras for Montpelier High School program.
- 6) Kenric reported viewers are happy with the baseball and Thunder Road coverage. Excellent video.
- 7) Community assessment: Board members are requested to get feedback from community members and make three year community assessment of the needs and desires of future programs aired on ORCA's 3 Channels 14, 15, 16. John emphasized the importance of this.
- 8) New board member: The resignation of Eva Zimet requires that we elect a new board member. It was the feeling of the board that persons living in outlying districts should be considered. Kenric and John will place an ad in the Herald of Randolph and Waterbury Record.

- 9) Annual Meeting: Meeting will be Monday, October 21, 4 – 7 PM. Kenric will ask Uncle Mike to cater. Need to alert building security to have building open.
- 10) 2010 Budget: John asked board members to be ready to fine tune budget at next meeting.
- 11) Kenric will send policies for board members to look over and make comments about updating.
- 12) John recommended that ORCA hire an outreach person. Specific tasks should be identified for the person to work on.
- 13) It was voted to go into Executive Session.
- 14) The board recommends that Nair be given a yearly raise of \$3,000, effective next pay period.
- 15) Next meeting will be November 16, 2009

Recorded by Esther Farnsworth