

ONION RIVER COMMUNITY ACCESS MEDIA, INC. (ORCA)
City Center, 89 Main St., Montpelier, VT 05602
Minutes of Meeting
March 21, 2011

Present: chairman John Bloch, secretary Esther Farnsworth, Bill Doyle, Mike Abadi, new Board member, Bob Hammerl.

AGENDA

Accept minutes of November 15

Treasurer's report

Introduction of new member, Bob Hammerl

Discussion of lighting needs of studio

Discussion of telephone system needs

Discussion of work on renewal of contract with Comcast

Old business

Next date for board meeting

1) Meeting was called to order at 7:45 PM.

2) Minutes were accepted with the correction under item 5: should be RCC instead of RTC.

3) Bob Hammerl, new member from Waterbury was introduced to the Board.

4) Finance

Treasurer Mike Doyle was not present. A letter and report from MGV for December 2010, year end of 2010, January 2011 and February 2011 was distributed.

John will ask Mike to meet with Maureen Garofano from MGV to respond and clarify responsibilities of MGV and ORCA. Mike will also ask MGV to send the financial report to ORCA by the 15th of the month.

5) Lighting system: Nair suggested a need for a cost effective lighting system for the studio. Tabled until the next meeting.

6) Telephone system: Joanne distributed an overview of a phone system by AVAYA She has researched phone systems and checked customers of AVAYA and recommends that we invest in a new phone system with AVAYA to replace the current poorly functioning one.

Motion made by Bill Doyle and seconded by Bob Hammerl "Joanne will contact AVAYA with the purpose of installing a phone system with the specifications provided by AVAYA on March 2 for \$2,175." Unanimous approval.

7) Comcast: John has been meeting with Greg Epler-Wood of MediaVox about renewal contract with Comcast.

8) Esther presented evaluations of staff.

9) The Board went into executive session from 8:40 to 8:50 PM.

10) Personnel: Motion by Bill Doyle and seconded by Esther: "Joanne will be asked to take the position of Executive Director; Kenric will be Production Director." Unanimously approved.

11) Joanne expressed a need for more help in the work she is expected to do. Esther volunteered to do some work there.

12) Next meeting will be Monday, May 16, 7:30 PM.

Recorded by Esther Farnsworth