

ONION RIVER COMMUNITY ACCESS MEDIA, INC. (ORCA)
MINUTES OF MEETING
June 16, 2008, 7:30 PM
City Center, 89 Main St., Montpelier, VT 05602

Present: Chairman John Bloch, Secretary Esther Farnsworth; Treasurer Mike Doyle; Bill Doyle; Eva Zimet; General Manager, Jeff Tolbert.

Agenda

Speaker, Christian DeGraff-Murphy, Regulatory Affairs Manager, Comcast

Approval of Minutes of April 14, 2008

Consent Agenda

Treasurer's report – Mike

Report from General Manager – Jeff

Approval of new and updated documents

Discuss digital management system

Request from Greg Portnoy

New business

1) Christina DeGraff-Murphy

New lines in Plainfield – four miles, includes 10 houses

Rochester – Wants Remote Origination Site. John will work with them.

Comcast is responsible to put in site, must be not more than 500 feet from service, ORCA pays for equipment. Will meet with all public access re: origination sites.

ORCA's annual report was not signed. Was due April 15, came April 30. Missing from report was future ORCA plans.

ORCA must submit audited finances.

Budget should be in the same form as other public access. Will forward sample.

Mailings: To be included with public access bills, must be submitted 6 months in advance. A short message may be submitted, to be inserted on the right hand side of the bill, 2 – 3 months in advance.

Spike capital fund request: Digital Equipment and other equipment purchases.

Digital broadcasting will begin 2/17/09

Comcast has community involvement. Gives scholarships to graduating high school students. Christina says they notify schools.

2) Minutes – Accepted with the following correction. Change date to May 14

3) Mike gave the treasurer's report. May Compucount financial report received.

4) General Manager's report: Written report submitted.

Jeff will make a draft of re-allocation of resources, send to board for approval. Board will send our affirmative or negative to Jeff.

National Life has new show.

Jeff distributed policy changes. Unanimous approval.

Jeff asked for approval for a digital management system at a cost of about \$10,000. Approved.

5) Greg Portnoy requested a part time position. Denied.

6) Approval of 4 – 5 interns @ 10 hours/week for 8 weeks. Approved.

7) Next meeting August 18, 7:30 without Jeff. Will construct implementation of his contract, make year's calendar.

Recorded by Esther Farnsworth